

AAO Strategic Plan

FY 2014-2015

Our Mission

Arizona Archives Online (AAO) provides free public access to descriptions of archival collections, preserved and made accessible by Arizona repositories, including libraries, special collections, archives, historical societies, and museums. Through the collaboration of the Arizona repositories we strive to inform, enrich, and empower the researcher by creating and promoting access to a vast array of primary sources across the state of Arizona.

Technical Infrastructure

Objective: Ensure reliable, high-quality technical support for the AAO resource.

Strategies, Actions, and Initiatives

- Advertise for and select a technical consultant.
- Transition the technical consultant's compensation system from a flat fee (\$500 per quarter) to an hourly rate between \$20 and \$30 paid upon the consultant's presentation of a work summary.

Outreach

Objective: Communicate with existing and potential members about AAO activities. Work to determine and meet ongoing member needs.

Strategies, Actions, and Initiatives

- Support Arizona State Library, Archives and Public Records (ASLAPR) grant proposal to the Arizona Historical Records Advisory Board (AHRAB) to fund a survey of AAO's members intended to discover and document individual needs and direct future work.
 - Collaborate with the Arizona Archives Alliance to craft a job description for the temporary archivist.
 - Begin planning for the archivist's arrival and work, including creating a work plan and resolving foreseeable logistical issues.
- Develop framework for collecting and reporting information showing the overall use of AAO, including information on the most retrieved finding aids. Begin distributing this information to participating members on a regular basis.
- Collaborate with the Arizona Archives Alliance (AzAA) to develop internships benefitting AAO members.
- Monitor the development of EAD-related internship opportunities through the SIRLS Archival Track and other relevant program

Education

Objective: Provide ongoing educational support and training to member institutions.

Strategies, Actions, and Initiatives

- Redesign EAD/ DACS workshop based on responses to and observations at the 2014 training. Present revised workshop in the spring of 2015.
- Investigate opportunities and technologies for offering synchronous and/or asynchronous virtual training(s).
- Ensure that our two new members, Embry-Riddle Aeronautical University and the Arizona Health Sciences Library, are able to participate effectively in AAO.

Governance

Objective: Engage in activities that ensure the growth and strategic direction of Arizona Archives Online.

Strategies, Actions, and Initiatives

- Hold Annual Business meeting at Arizona Summit or alternate venue
- Hold Elections for Steering Committee members in Fall 2015
- Write and present AAO's Annual Report to the AzAA Executive Board
- Write and publicize AAO's 2015-16 Strategic Plan